



Forklift Trade-In/Condition Form

Provided by ForkliftSafety.com

Location of forklift			
Address:	_____	City:	_____
		State:	_____
		Zip:	_____
Contact person:	_____		
Phone Number:	(_____)	_____	

<u>Company Name:</u>	<u>Date:</u>	<u>Name of Person Preparing Form:</u>
<u>Make of Forklift:</u>	<u>Model #:</u>	<u>Serial #:</u>
<u>Year of Manufacture:</u>	<u>Hour Meter Reading:</u>	<u>Capacity Rating:</u>
<u>Fork Length:</u>	<u>Fork Condition:</u> Good / Fair / Poor	<u>Tires:</u> Pneumatic / Solid / Cushion
<u>Tire Condition:</u> Good / Fair / Poor	<u>Tire Tread Remaining:</u> Drive %: _____ Steer %: _____	<u>Operator's Manual:</u> Yes / No
<u>Nameplate/Data Tag:</u> Yes / No	<u>Safety Warnings:</u> Yes / No	<u>Engine Smokes:</u> Yes / No
<u>Engine Leaks:</u> Yes / No	<u>Overheats:</u> Yes / No	<u>Transmission Type:</u> Auto / Manual
<u>Trans. Engages Properly:</u> Yes / No	<u>Steering Tight:</u> Yes / No	<u>Gauges Function Properly:</u> Yes / No
<u>Seat Condition:</u> Good / Fair / Poor	<u>Seat Belt:</u> Yes / No	<u>3rd Function Valve:</u> Yes / No

4th Function Valve: Yes / No	Attachments: Yes / No Type: _____ Mfg: _____ Model: _____	Overall Appearance: Good / Fair / Poor
Load Backrest: Yes / No	Mast Deflection: Normal / Slight / Severe	Hydraulic Leaks: Yes / No
Dual Fuel: Yes / No		Horn: Yes / No Backup Alarm: Yes / No Work lights: Yes / No

Electric Forklifts:

Voltage: 12 / 24 / 36 / 48	Battery Condition: Good / Fair / Poor	Battery Make: Battery Model: Battery S/N:
Charger Included: Yes / No	Charger Condition: Good / Fair / Poor	Charger Make: Charger Model: Charger S/N:
Charger: <input type="checkbox"/> Single Phase <input type="checkbox"/> 3-Phase Input Voltage: _____		

Additional Comments:

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